

- 3. To support open avenues of cooperation and communication between fraternities and University administration.
- 4. To put the fraternity system before the entire campus in a favorable light, both through good publicity and through the intelligent handling of problems that involve fraternities or their members.

### Section 3. Mission

Α.

The mission of the Interfraternity Council is to promote all-fraternity and all-Greek unity, demonstrate the values of the Greek System, and serve as a catalyst for accomplishing the goals of the local IFC fraternities, their (Inter)National Headquarters, and DePauw University.

# Article III. Membership

A. Fraternity Membership

In order to participate in IFC sanction events fraternities must follow the guidelines below.

- 1. The fraternity must be a nationally recognized fraternity.
- 2. The fraternity must have the approval of the DePauw Office of Student Life when colonized, and must remain in good standing with the University.
- 3. The fraternity must participate in at least one (1) philanthropic event or project in each semester of the academic year.
- 4. The fraternity must have, at minimum, a GPA requirement that satisfies University and IFC standards.
- 5. The fraternity must agree to follow the standards of Values Based Recruitment (VBR) as set by DePauw University and the Interfraternity Council.
- 6. The fraternity must agree to all Risk Management Policies established or supported by the University and/or the Interfraternity Council.
- 7. To achieve recognition, the fraternity must give a presentation for acceptance into the Interfraternity Council to the Council. The Council must then vote for acceptance. The fraternity must have the consent of three fourths (3/4) of Interfraternity Council, and the consent of three fourths (3/4) of the presidents council. In the case where the fraternity does not receive the adequate number of votes, the fraternity may ask for feedback from the Interfraternity Executive Board and call for a revote no sooner than one week following the meeting where the votes were cast.
- 8. The fraternity must remain financially active with the IFC Council, meeting all deadlines for annual dues and/or any fines which may



be assessed to the chapter. Failure to pay by these can result in loss of membership recognition in IFC.

- B. Rights of all Member Fraternities
  - All member fraternities of the Interfraternity Council have the right to the following:
  - 1. The right to vote on all matters concerning the IFC regulation of the fraternities before the regulations is enforced.
  - 2. The right to suggest new policies and/or amendments to the IFC constitution and bylaws.
  - 3. The right to present a case of appeal for any punishment it has been given to by the Interfraternity Council.
- C. Individual Membership
  - 1. Any man registered at DePauw University as a student and a member of a member fraternity of the Interfraternity Council is subject to the policies of the Interfraternity Council.
  - 2. No man registered at DePauw University and a member of a member fraternity of the Interfraternity Council shall be denied the rights of the Interfraternity Council on the basis of race, color, creed, national origin, marital status, or sexual orientation.

Article IV. Relationship between the IFC Executive Board and member fraternities



# Article V. The Executive Board of the Interfraternity Council

#### A. Structure

- 1. The executive board is composed of seven (7) officers elected on an annual basis to implement and continue the policies of the Interfraternity Council constitution and bylaws.
- 2. The positions are as followed:
  - a. President
  - b. Vice President of Internal Affairs
  - c. Vice President of Recruitment
  - d. Vice President of Risk Management
  - e. Vice President of Member Education & Development
  - f. Vice President of Administration
  - g. Vice President of Community Relations
- 3. In the case where the President is unable to be present the Vice President of Internal Affairs assumes the roles of the President followed by the Vice Present of Recruitment, then the Vice President of Risk Management, then the Vice President of Member Education & Development, then the Vice President of Administration, and finally the Vice President of Community Relations.
- 4. The Fraternity & Sorority Life Advisor assigned to advise the Interfraternity Council are granted ex-officio membership; therefore having the right to attend all meetings of the Interfraternity Council.

#### B. Meetings

- 1. The IFC Executive Board must have at least a meeting every two weeks.
- 2. The meetings are to be closed. Only the seven officers, the IFC advisor, and consulting guests approved by the President.
- 3. The president may call special meetings as he sees necessary. Also, any member of the executive board may submit a written request for a meeting to be called to the president. It is then the Pres]XYbhiji fYgdcbg]V] mhc WJ\h\Y\a YYhjb[ 'Ug\Y\gYYg\bYW\ggUfm'
- 4. Attendance is expected at all meetings. If an executive council member has more than two unexcused absences during a semester, his position may be subject to review from the executive council.

### Article VI. The Interfraternity Council

A. Membership

The members that make up the Interfraternity Council are as followed:

- 1. The seven officers of the IFC Executive Board.
- 2. The Chapter Presidents of all member fraternities.



- a. If the President of one of the member fraternities is also on the IFC executive he may appoint a member from his fraternity to serve on the Interfraternity Council in his place. This member will assume the voting privilege for his chapter president. The President of the executive board cannot also be the President of one of the member fraternities of the Interfraternity Council.
- 3. One additional representative from each member fraternities.
  - a. The individual fraternities must elect these members to the Council. As this representative, along with the president, will be the primarily liaison between the council and the rest of the chapters.
- 4. The Fraternity & Sorority Life Advisor assigned to advise the Council.
- B. Meetings 31 1263.79 497.23 Tm()|Ta TJETBT1 0 0 1 594.1 38.52 Tm()|TJETBTt. BT1 03 T61



# C. Veto Power

- 1. The president of the IFC Executive board has the right to veto any decision made by the Interfraternity Council.
- 2. This veto, however, may be overturned by three fourths (3/4) of the dfyg|XYbht council.

# Article IX. Executive Officers

- A. Responsibilities of all officers
  - 1. Serve as a member of the IFC Executive Board and attend the biweekly Executive Board and Council meetings.
  - 2. Serve On Call as liaison between IFC, Chapters, Public Safety and the University.
  - 3. Be familiar with and be committed to the IFC Constitution, By-laws, policies and rules.
  - 4. Responsibly conduct your fair share of risk management rounds throughout your term and enforce the policies and rules of IFC.

5.



- a. Meet with head of community standards weekly to review incidents and reports.
- b. Chair, or appoint a Chair, for each hearing.
- c. Ensure notices are sent by VP of Communication to chapters regarding hearings and hearing results.
- d. Prepare hearing board packets for hearing board members and chapter.
- e. Train hearing board members.
- f. Verify that sanctions have been completed and documented.
- D. Vice President of Recruitment
  - 1. Plan semester schedule for Fall and Spring and inform all of the chapters of the schedule:
    - a. When planning, be mindful of all chapters and their needs and desires.
    - b. Plan early Greek information meetings and opportunities informing the First-year students and other interested men and male-identified students (i.e. Sophomores) about the rules and regulations of recruitment, as well as interesting them in Greek life.
    - c. Plan Greek information session for first year men and maleidentified students around mid-Fall (i.e. Greek 101 and IFC Orientation) and improve attendance from previous years through better planning and notification processes.
    - d. Plan events with chapters so that Potential New Members can get to know the individual chapters.
    - e. Decide when registration for formal recruitment will open and make arrangements with software vendor and staff to ensure a timely and smooth beginning.
    - f. Establish the formal recruitment round schedule during first semester and prepare chapters.
    - g. Create new and engaging ways for chapters to meet Potential New Members prior to formal recruitment.
  - 2. Guide IFC on issues concerning First-Year students on Greek property:
    - a. Propose recommendation to Executive Board and Council for approval on when First-Year students are allowed on fraternity property.
    - b. Recommend specific guidelines on time of day, days of the week, and silent periods.
  - 3. Establish penalties for recruitment violations in consultation with the Executive Board:



- a. Recommend penalties for First-Year students on fraternity property when they are not allowed to be there.
- b. Recommend penalties for the chapter which allows First-Year students on fraternity property during prohibited times.
- c. Review and recommend changes to recruitment rules, violations and fines at the beginning of first semester each year.

### 4. Plan and lead formal recruitment:

- a. Keep all information regarding PNMs and the recruitment process confidential. This goes for Rho Gammas and IFC Executive Board as well.
- b. Regularly meet with GLCs and Executive Board to make specific plans for formal recruitment.
- c. Establish recruitment groups of PNMs and Rho Gammas.
- d. With assistance of staff, create and disseminate notices to students, faculty and staff regarding formal recruitment.
- e. Plan route for recruitment groups.
- f. Plan and lead training on recruitment rules, fines, and computer software for Rho Gammas, Chapter Recruitment Chairs, and IFC Executive Board. This includes preparing materials and packets for trainings.
- g. Establish the timeframe and length of recruitment rounds.
- h. Recommend to the Executive Board and Council all rules that the chapters must abide by during formal recruitment.
- i. Oversee the computer software process and work with vendor to ensure everything goes smoothly.
- Keep open communication lines at all times with chapter presidents and recruitment committees during formal recruitment.
- k. Prepare nametags for PNMs, Rho Gammas, and IFC neutrals.
- I. Ensure timely notices to PNMs and chapters.
- m. Book rooms and equipment for chapter selection to take place.
- n. Revise and distribute all recruitment surveys and feedback forms.
- o. Ensure all recruitment fines are communicated to the VP of Finance for invoicing.
- p. Ensure that all IFC neutrals maintain neutrality.
- q. Prepare timely and accurate responses to questions from PNMs and chapters about recruitment.
- r. Interview PNMs who withdraw and determine reasons.



- s. Ensure recruitment rounds are appropriate reflections of Greek life and do not perpetuate hatred, discrimination, sexism, homophobia, or racism.
- t. Work with PNMs who are cross-released to get them a bid on Bid Night.
- u. File appropriate recruitment reports, statistics and data with IFC Executive Board, Council and University.
- v. In conjunction with staff, check eligibility of PNMs and send notices, as appropriate.
- w. Collect all final new member class lists from chapters the Friday after Bid Night and turn into University and IFC Executive Board, this allows for open bids to have been solidified and accepted.
- x. Be available for computer software training the summer break and semester before formal recruitment.
- y. Be available for pre-recruitment work during Winter Term.
- E. Vice President of Risk Management
  - 1. Be responsible for establishing and implementing a risk management program
    - - i. Continually updated and enforce the new three-tiered system with the VP of Internal Affairs.
    - b. Work with public safety throughout the year in overseeing ffUhYfb]h]YgÑYj Ybha UbU[Ya Ybh
    - c. Coordinate a weekly rounds schedule for use by IFC and Public Safety
    - d. Assist in the discipline (ie. Fines, sanctions, etc.) of fraternities who do not abide by the rules outlined by the IFC risk management policy
  - 2. Work with the VP of recruitment to ensure formal recruitment bylaws are enforced; responsible for maintaining accurate knowledge of recruitment bylaws
    - a. Coordinate visits to chapter houses during rush
    - b. Work with Rho Gammas to ensure they are informed and willing to hold chapters accountable in the recruitment process
  - 3. Assist any member fraternity with establishing and maintaining local risk management procedures
    - a. Provide suggestions and materials for effective risk management of chapter events



- b. Be familiar with the FIPG national policies and work with the individual to make sure they are in compliance with FIPG and their headquarters rules
- c. When necessary, attend monthly risk management meetings to speak on relevant IFC topics
- d. Meet with fraternity social chairs to inform them on IFC, FIPG, and National risk management policies and procedures
- 4. Work with Panhellenic and our other councils to develop and promote any joint risk management initiatives
  - a. Serve as a cross-council liaison in implementing any new



- Develop programming alongside additional organizations to engage fraternity membership in important campus conversations
- c. Assist the Vice President of Risk Management in developing peer-led programs on high-risk alcohol use and hazing
- 4. Have a passionate interest in the campus climate:
  - a. Does not necessarily identify, as a member of a marginalized group, however must have a strong connection with the campus climate issues specifically within the IFC fraternities.
  - b. Ensure there is a diverse representation of men among the IFC chapters.
  - c. Ensure that IFC recruitment places an emphasis on incorporating multicultural students and men from marginalized groups.
  - d. Will serve as the chair of the Diversity committee that comprises of one representative from each regular, provisional, and associate member.
- 5. Put in place initiatives that are on a campus-wide spectrum that bring forth the issues of diversity and inclusion:
  - a. Create a culture of care within IFC for the issues of Diversity and inclusion.
  - b. Create a reputation of caring for current and future IFC committees.
- 6. Plan discussion topics for council meetings and form necessary committees:
  - a. Submit a discussion topic for each Council meeting and plan the topics in advance of each semester.
  - b. Form committees for special tasks or projects (i.e. Greek Week, IFC Service Project, Constitution revisions, Recruitment, etc.). Determine when to lead the committee or just form committee and ask another executive board member to chair.
  - c. Determine when committees are legitimately needed and when the Executive Board can handle the decision.
- 7. In order to most effectively govern and manage policy within the climate of campus, work to maintain an awareness for the culture of the entire DePauw Greek Community and the broader student community
- 8. Work with the IFC fraternities to carry out the scholarship policies of the National IFC governing body



- a. Issue payments for co-sponsorships of speakers and other events throughout the semester.
- b. Keep track of payments in budget with receipts of transactions.
- c. Issue timely payments to Rho Gammas and all other vendors for IFC.
- 3. Oversee accounts receivables:
  - a. Recommend dues and present to executive board and council for approval.
  - b. Collect all dues, fees, fines and assessments from chapters and individuals.
  - c. Issue fines and invoices from IFC to chapters
  - d. Collect, monitor and record payments from Potential New Members during recruitment.
- 4. Manage purchasing:
  - a. Collect quotes for IFC purchases and ensure that purchases are necessary and money is frugally spent.
  - b. Approve orders of any materials, supplies or other items for



- a. Manage the IFC e-mail account and social media accounts, field questions from interested parties, and develop/maintain any web based information

  b. Assist VP of Community Relations and other exec members
- with the marketing and promotion of IFC events
- c. Work with local and campus newspapers to issue press releases and publish stories highlighting the accomplishments of IFC

d.



3. The Vice President of Internal Affairs



5. A vote will be called and a three fourths (3/4) vote by the DfYg]XYbhy Wti bW ]g fYei ]fYX Zcf Ub cZJW fy fYa cj U Zfca cZJW "

# K. Vacancies

- 1. A formal election for replacement of any vacated office should be held at least one week after the vacancy is created.
- 2. The election procedures of a normal officer election should be used to fulfill any vacant office.
- 3. The President of the IFC executive board has the right to appoint a temporary officer to fulfill the duties of the vacant office between the time of the vacancy is created and the time of the election.



# B. Constitutional Amendments

- 1. Any president of a member fraternity of the Interfraternity Council may submit a Constitutional Amendment for review and ratification.
- 2. Upon having a submitted amendment, the Interfraternity Council will have at least one week to read over and discuss the amendment.
- 3. Then there may be a discussion before there is the required motion and a second.
- 4. The constitutional amendment will be approved with a two thirds (2/3) majority of the presidents from the Interfraternity Council member fraternity.

#### Article XII. Statements of Position

#### A. Non-Discrimination

- 1. Based on the belief that all forms of discrimination are wrong and contrary to the principles of fraternities, the DePauw University Council adheres to appropriate federal, state, and university regulations.
- 2. Membership and activates of Interfraternity Council and its member fraternities will not be restricted or limited due to race, religion, creed, color, age, disability, or sexual orientation.

#### B. Alcohol

- 1. The Interfraternity Council follows and supports all federal, state, and local laws regarding alcohol consumption.
- 2. The Interfraternity Council also supports the University policy and position on alcohol.

# C. Hazing

- 1. The Interfraternity Council follows and supports all federal, state, and local laws regarding hazing.
- 2. The Interfraternity Council also supports all University policies that pertain to hazing.